



# St. Thomas More Catholic School

## A LEGACY OF EXCELLENCE



11400 Sherbrook Drive ★ Baton Rouge, LA 70815

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August 22, 2018

Hello Parents,

Welcome back to school! My name is Kelly Coreil, and I am excited to be joining the STM family as the Extended Care director. I look forward to meeting all of you in the coming weeks.

As most of you know, this year we have moved afternoon Extended Day to the 5<sup>th</sup> & 6<sup>th</sup> grade building in an effort to improve the quality of the program. Of course, as with any change, we have a few kinks that we are working out. We appreciate your patience and communication as we address any challenges!

The primary feedback we have received has indicated that wait time upon arrival needs to be reduced. As our staff becomes more familiar with the students and parents, things should move more quickly. Please remind your child that when their name is called you are waiting for them and they should not delay in gathering belongings and moving to the sign-out desk.

Here is an outline of the current daily routine so that you will know the schedule, which might assist you in scheduling your pick up time.

- 2:45 Arrival and Roll Call
- Snack time in Cafeteria (Approximate times)
  - 2:55 – 8<sup>th</sup> Grade
  - 3:00 – 7<sup>th</sup> Grade
  - 3:05 – 6<sup>th</sup> Grade
  - 3:10 – 5<sup>th</sup> Grade
  - 3:15 – 4<sup>th</sup> Grade
  - 3:20 – 3<sup>rd</sup> Grade
  - 3:25 – 2<sup>nd</sup> Grade
- \* Prior to snack children are not required to begin homework. It is not a quiet time. However, children may begin if they choose.
- Upon return from the cafeteria – each group has a 30-minute quiet time for homework.
- Following quiet time students may choose:
  - Homework room to continue working
  - Outside for active play
  - Art room for creative outlet
  - Common area for sitting games or visiting
- 6:00 Extended Care Closes – Please be on time so that staff may go home to their own families and obligations. If you are unable to arrive by 6:00pm, please consider an alternate after school solution.

A few notes:

- Extended Day snack is part of a federally funded program that is provided at no charge to you.
- Extended Day staff members will be wearing bright yellow shirts every day so you and your children can easily identify them.
- Extended Day Staff has about 25 students per group on average. While they are able to assist your child with quick homework questions, they are not able to provide 1:1 assistance for any length of time. If your child needs 1:1 assistance, please inquire about our STM tutoring program.
- Extended Day staff will inquire if your child has finished their homework, but they have no way of knowing if all homework has been completed. Please address your homework expectations with your child and hold your child accountable for completing the homework in extended day if that is your wish.

New Extended Day Staff:

We are excited that we have some returning crew to our Extended Day Staff, but we also have a number of new staff new! All of the staff are committed to keeping your children safe and engaged during Extended Day.

We welcome Susan Horton as our new On-Site Extended Day Supervisor. She is the person that you will see most regularly while she manages the daily operations at school. Ms. Susan is a long-time Baton Rouge resident and LSU alumna. She retired as a preschool teacher after many years with University Methodist Church and then served as an office manager for 10 years. She now joins our STM family to ensure that your children are safe and well cared for every day! She and her husband of 46 years (Richard) have two adult children and are still waiting for a grandchild. Please welcome Miss Susan when you see her at pick up!

Adrienne Bethancourt is the person you will talk to most frequently as she will be at the sign-out desk. She attends Christ the King at LSU. She is a junior at LSU majoring in English Literature and Philosophy concentrating in Secondary Education. Please welcome Adrienne when you see her at the sign-out desk!

Other Regular Aftercare Staff: Katie Macaluso, Kristen Baldrige, Sheri Vutera, Ali Buchart, Jordan Delaune, Audry Allen, Elexa Allen, Wilneisha Cavalier, Haleigh Gibson, Abigail Loch, Gracyn Miques, and Maria Zeledon. Due to schedules, most staff do not work every day but all of these will be working at some time during the week. If you are interested in subbing, please contact Kelly Coreil.

Thank you for your support in this new Extended Day set-up, and please let me know if I can be of assistance in any way.

Sincerely,

Kelly Coreil  
Extended Care Director  
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